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Preparatory Committee for the International Conference on Financing for Development
Fourth session
14-25 January 2002
Item 1 of the provisional agenda*
Adoption of the agenda and other organizational matters

Organization of work of the session

Note by the Secretariat

1. The draft organization of work of the fourth session of the Preparatory Committee for the International Conference on Financing for Development, which is contained in the annex to the present note, has been prepared in order to facilitate the Committee's consideration of the items in the agenda for the session in accordance with the time and conference services allocated to it. The annotated provisional agenda for the session is contained in document A/AC.257/31.

2. Meeting facilities will be available for two meetings each day. The meeting hours will normally be from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m.

3. All meetings devoted to the discussion of the outcome document will be plenary meetings and will be held in an informal setting presided over by the Co-Chairmen of the Committee. The intention is that starting on Monday afternoon, 14 January, the outcome document will be considered paragraph by paragraph, including thematic links as necessary. Special arrangements may be proposed by the Co-Chairmen as the negotiations evolve. The Facilitator will remain available to assist the Co-Chairmen throughout the session.

4. All efforts should be made to conclude the consideration of the draft outcome document during this session of the Committee.

5. The high-level multi-stakeholder dialogue would be a special "curtain-raising" part of the proceedings of the Committee and would involve ministers who have come to New York especially for this event and high-level representatives of institutional and non-institutional stakeholders.

* A/AC.257/31.

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Annex

Draft organization of work

Week of 14-18 January

Monday, 14 January

a.m.		Opening of the session
	Item 1	**Adoption of the agenda and other organizational matters**
		(a) Agenda (A/AC.257/31) and organization of work (A/AC.257/L.10)
		(b) Fifth report of the Bureau (A/AC.257/33)
		(c) List of additional NGOs recommended for accreditation (A/AC.257/10/Add.5)
		(d) List of additional business entities/organizations recommended for accreditation (A/AC.257/30/Add.1)
		High-level stakeholder dialogue
	Item 3	**Finalization of the outcome of the International Conference on Financing for Development**
		Introduction of the revised draft outcome prepared by the Facilitator (A/AC.257/32)
p.m.	Item 3	(continued)

Finalization of the draft outcome document

Tuesday, 15 January

a.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Mobilizing domestic financial resources*
p.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Mobilizing international resources for development: foreign direct investment and other private flows*

Wednesday, 16 January

a.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Trade*
p.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Increasing international financial cooperation for development through, inter alia, official development assistance*

Thursday, 17 January

a.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Debt*
p.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Addressing systemic issues*

Friday, 18 January		
a.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Staying engaged*
p.m.	Item 3	(continued)
		Revised draft outcome prepared by the Facilitator: *Confronting the challenges of financing for development: a global response*
Week of 21-25 January		
Monday, 21 January	Item 3	(continued)
a.m.		Finalization of outcome document
p.m.		Finalization of outcome document
Tuesday, 22 January	Item 3	(continued)
a.m.		Finalization of outcome document
p.m.		Finalization of outcome document
Wednesday, 23 January		
a.m.		Finalization of outcome document
p.m.		Finalization of outcome document
Thursday, 24 January	Item 3	(continued)
a.m.		Finalization of outcome document
p.m.		Finalization of outcome document
Friday, 25 January		
a.m.	Item 4	**Provisional agenda and other arrangements for the Conference**
		Outstanding matters
p.m.	Item 5	**Adoption of the report of the Committee on its fourth session**
		Conclusion of the session